**Mrs. Deborah C. Okoye**

15 Fawehinmi Street, Surulere

Lagos

10th February, 2020

**The Center Manager**,

NIIT Surulere Center,

114 Funsho Williams Avenue,

Iponri road, Surulere,

Lagos.

*ATTN:* ***Manager,***

**PAYMENT DELAY REQUEST FOR UDOKA OKOYE**

The above subject matter refers.

I write to request for extension to pay the due installment fees for my son **Udoka Okoye** .

Please we are late on his payment because of a little financial setback, due to the health condition of his father, whom was rushed overseas for medical treatment.

Thank God that he is recouping gradually. We will be highly grateful if you can use your good office to grant us this request to allow him attend lectures, and we should be in a better financial position to fulfil this financial obligation about the end of the month or first week of April.

Thank you for your anticipated corporation, and we wish you the best you can be.

I am,

Yours Sincerely,

***Mrs. Deborah C. Okoye [***For the Family] **09023632053**